

## Outstanding Service Award

In 2002, the College of Fine and Applied Arts established the Outstanding Service Award. Full-time faculty members of the college who have been at Appalachian State University for at least one full year are eligible for nomination. Any student, faculty member or staff member may make nominations. *No student may nominate a teacher with whom the student is taking a class at the time of nomination.*

### Nomination Process

We invite you to make a nomination by completing the attached form. In documenting your recommendation(s) for the award, please discuss how the nominee displayed:

- a. Examples of service
- b. Concern for student development or an appreciation for service in one's own life
- c. Enthusiasm for service
- d. Miscellaneous pertinent items you may wish to add

Nominations are kept on file and eligible for the award for two years following the original submission (a total of three considerations). A committee of faculty members from across the college will select the winner, who will be recognized in person at the first faculty meeting of the fall semester. Award winners also receive \$500 in funds for travel, materials, etc., in addition to a medallion recognizing their accomplishments.

All nominees will be notified in writing by the Award Committee and asked to submit supporting materials.

We appreciate your support of this worthwhile program, and your participation in this process will reaffirm Appalachian's continued commitment to outstanding service.

**Nomination Form  
Outstanding Service Award**

**Return no later than Thursday, May 6, 2016**

**Submit to:**

Kern Maass, Associate Dean  
College of Fine and Applied Arts  
220 Edwin Duncan Hall  
ASU Box 32060  
Boone, NC 28608

Or email [maasskd@appstate.edu](mailto:maasskd@appstate.edu)

Your name:

Address:

Street/Box Number | City | State | ZIP

Date:

Name of nominee:

Department:

Under what circumstances did you become acquainted with the nominee's service record?

Your relationship to the nominee:

Please describe why you feel the nominee deserves consideration for this Outstanding Service Award. Please explain your nomination by commenting on the factors that constitute outstanding service mentioned in the cover letter. Be complete and specific in your assessment, and include anecdotes if possible. Please feel free to attach additional pages if needed.